To our Clients, Business Partners, and Friends,

At Carollo Engineers, our highest priority will always be ensuring the health and safety of everyone - our staff, clients and business partners, and the communities that we live in and serve. As the concerns relative to the COVID-19 outbreak nationwide continue to rise, I wanted to personally reach out to all of you to communicate the measures we’ve taken to ensure this priority, while simultaneously taking care of the business obligations we have to all of you.

We have implemented a company-wide COVID-19 Response Plan with specific guidelines and actions designed to safeguard everyone's health and well-being. These include a series of wide-ranging policies and guidelines applicable company-wide, along with the flexibility to adopt enhanced measures at the local level based on applicable community health advisories and response actions. The company-wide policies include significant enhancements to office hygiene protocols, strict social-distancing guidelines governing personal interactions, enhanced quarantine requirements for all sick employees, a ban on all conference attendance, a ban on non-critical business air travel, and provisions for remote working by all employees. In addition, we are also following any enhanced requirements that might be mandated by our clients and business partners. Several regional offices are also observing heightened measures based on applicable local health advisories. Our overarching focus and priority during these times remains everyone’s health and well-being.

We are also acutely sensitive to the business obligations we have to our clients and other partners; especially given the importance of our projects to the communities we serve. While the policies we have implemented internally will likely challenge our ability to maintain “business-as-usual,” our intent is to manage these challenges in such a way that you do not see any drop-off in the level of service you have come to expect from us. To this end, we have implemented several structural upgrades over this past week (increased network infrastructure capacity, enhanced training on remote-working best practices, ramped-up use of virtual collaboration tools, etc.) that have significantly improved our ability to manage the business impact of the enhanced restrictions. I am confident that you will have no cause for concern relative to our project work or our ability to meet your goals, as we look to fulfill our obligations to you on these projects.

Thank you for your continued trust and partnership as we jointly navigate through these unprecedented times. If you have any questions or concerns regarding our work practices, or our ability to meet your needs without disruption, please do not hesitate to contact me directly.

Sincerely,

B. Narayanan, PhD., P.E.
President and CEO,
Carollo Engineers